# **ABOUT US**

# Paramount Management is proud to be a part of the continued growth of Halifax Regional Municipality (HRM) for over 50 years, managing high-quality rental properties that our residents are proud to live and work in.

Paramount Management (Paramount), a division of the Lawen Group, is a privately held, family owned full-service property management firm located in Halifax, Nova Scotia. Paramount specializes in managing apartments and mixed-use residential units in the most sought-after neighbourhoods of Halifax and Dartmouth. The firm's growing portfolio includes over 1,200 residential units and 300,000 square feet of commercial retail and office space.

Paramount works in unison with the Lawen Group's development division Dexel, managing every stage of a project from preliminary designs to the final building commissioning and occupancy.

This integrated strategy provides an immediate feedback loop between development and management, ensuring current market needs are met while remaining on the cutting-edge of emerging multi-residential services.

To continue delivering its residents with superior service, the firm's online platform was created to simplify every aspect of the rental process. Current tenants have direct access to exclusive perks, easy online payments, and can submit inquiries with the click of a button. Prospective tenants can search for apartment and commercial listings in real-time and submit online applications with Paramount's rental search engine <u>444rent.com</u>.

Attention to detail is never compromised, earning Paramount the highest resident satisfaction in the municipality. Online or in person, Paramount provides its residents with personalized attention, highquality rental spaces, and ongoing management support.

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# **GET MOVING**

# **MOVING CHECKLIST**

## FOUR WEEKS BEFORE

- O Visit Canada Post to forward your mail
- Contact your bank, credit card company, vehicle insurance and subscriptions to notify of new address Contact power and cable companies to have your service transferred to your new address
- O Reserve a moving vehicle for your moving day
- Contact local charities for drop off/pick up information regarding unwanted furniture, clothing and food
- O Contact an insurance company to transfer or set up tenancies insurance

## ONE WEEK BEFORE

- Contact Management to book a time for a move-in inspection, reserve time on the elevator, and a parking spot for your moving vehicle
- Arrange to have all your utilities and services connected either on or before your move-in day \*\*Without power, we cannot move you in \*\*
- Ask Management to ensure that the power breaker for your new home is off so the power company can connect your service

## MOVING DAY

- Meet with Management to complete the move-in inspection and receive your keys
- Have a second tour of the building to ensure that you are familiar with the building amenities
- Complete the attached Resident Contact Form and give to Management
- O Unpack, unwind and make yourself at Home





# **GET CONNECTED**

#### ELECTRICITY

ALL RESIDENTS MUST HAVE ELECTRICITY PRIOR TO MOVING IN.



It is recommended that power connection be requested 10 days prior to move in date. *tel/fax* 1.800.428.6230 Request to Connect My Power: <u>myaccount.nspower.ca/self-service/</u> <u>new-service-connection</u>

#### **STORAGE**



atcan@applestorage.com tel 902.708.4307 www.applestorage.com

#### INSURANCE

ALL RESIDENTS MUST HAVE INSURANCE PRIOR TO MOVING IN.



tel 902.429.4242 info@currentmaritimeins.ca www.currentinsurance.ca



TD Insurance tel/fax 1-833-834-7283 www.tdinsurance.com

### MOVING



*tel* 902.468.4313 halifax@pvlmoving.com www.premierevanlines.com

### **PHONE/CABLE/INTERNET**

### eastlink

*tel/fax* 1.888.345.1111 <u>www.eastlink.ca</u>

#### WIRELESS



*tel* 902.431.6300 <u>www.gbstech.com</u>

# **GET ACQUAINTED**



#### 19 IRISHTOWN RD. DARTMOUTH, NS B2Y 0B7

RESIDENT MANAGER The Lofts at Greenvale 19 Irishtown Rd. – Ground Level

tel 1 902.404.5638 fax 1 902.404.8638 info@theloftsatgreenvale.com www.theloftsatgreenvale.com

The Resident Manager is available 24 hours a day via phone for emergencies. Other inquiries Monday to Saturday between 8:30AM and 5:00PM.

#### **INTERCOM**

To allow entry press number "9" on your telephone.

#### MAINTENANCE

To submit a maintenance request, please fill out the form at <u>www.paramountmanagement.ca/maintenance</u>

By submitting the form online, you are giving our maintenance personnel permission to enter your apartment for up to 48 hours.

#### **GARBAGE / RECYCLING**

Location: Main floor, inside next to Bike Room

You can read complete instructions for Recycling in your Welcome Package – 'What Goes Where?' by HRM.

#### PARKING

Exterior

Permit must be displayed on rear view mirror at all times. Note: There is no Visitor Parking available

#### **ADDITIONAL STORAGE**

Bicycle storage located on Main Level at rear entrance. Please contact Resident Manager.

#### **COMMON BBQ AREA**

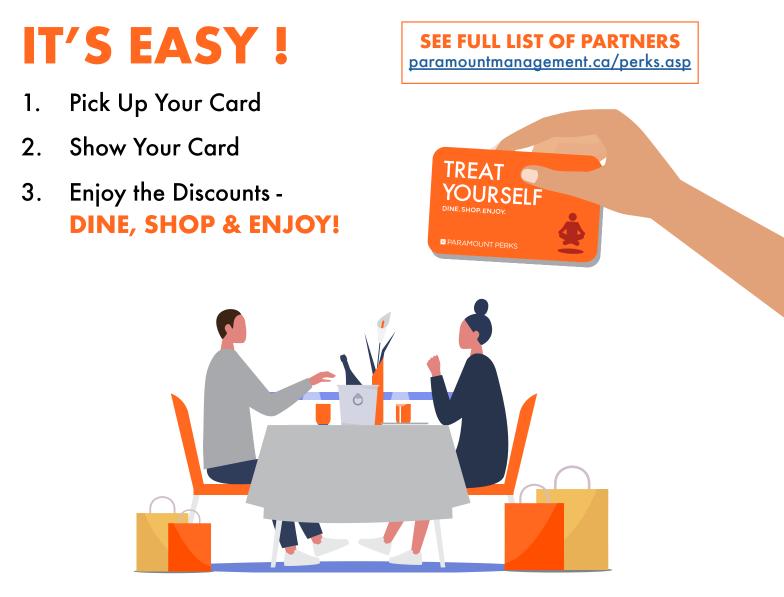
Location: Main Level – rear entrance No alcohol or smoking permitted maximum three guests per resident



# PARAMOUNT PERKS DINE. SHOP. ENJOY

At Paramount Management, we take pride in the communities of which we are apart of, promoting local businesses and working with our neighbors for the betterment of local communities.

The Paramount Perks Program offers residents the opportunity to enjoy discounts from our local partners.



**CONTACT YOUR RESIDENT MANAGER FOR DETAILS**